



MEDICATION ADMINISTRATION FORM

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_/\_\_\_/\_\_\_
Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_
List any known food or medication allergies/reactions: \_\_\_\_\_

PARENT OR LEGAL GUARDIAN AUTHORIZATION (for ALL medications)

If a medication must be given during school hours, this form must be completed by a parent/guardian in order for school personnel to administer any type of medication to your child. The parent/guardian must provide the school with the over-the-counter or prescription medication in the original pharmacy-labeled container with an unexpired date. The medication will be given as directed on the package or per concise directions (name of medicine, dosage, and frequency) by the prescribing physician. It is the responsibility of the parent/guardian to notify the school of medication changes and complete a new Medication Administration Form. A parent/guardian must pick up unused medication within two weeks of the ending date or it shall be destroyed. This authorization expires as of the last day of the school year.

Condition/ illness requiring medication: \_\_\_\_\_

Name of medication: \_\_\_\_\_ [ ] Daily or [ ] As needed

Dosage: \_\_\_\_\_ Frequency/Times to be given: \_\_\_\_\_ Medication expiration date: \_\_\_\_\_

Medication for: [ ] This school year 20\_\_-20\_\_ [ ] Following dates only: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Pharmacy's Name: \_\_\_\_\_ Phone number: \_\_\_\_\_ Hospital of choice: \_\_\_\_\_

I hereby request school personnel to give medication to my child.

Parent/Legal Guardian's Name (print): \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian's Home phone #: \_\_\_\_\_ Work phone #: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

PHYSICIAN AUTHORIZATION (for prescription medications ONLY)

Please follow these instructions:

1. Name of medication: \_\_\_\_\_

2. Dosage: \_\_\_\_\_ Route: \_\_\_\_\_ Frequency/Time to be given: \_\_\_\_\_

3. Start medication on: \_\_\_/\_\_\_/\_\_\_ Stop medication on: \_\_\_/\_\_\_/\_\_\_

Condition/Illness requiring medication: \_\_\_\_\_

Common side effects of the medication: \_\_\_\_\_

Student may carry and self-administer medication due to a life threatening condition: [ ]Yes [ ]No

Special instructions: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Please return completed form to the school Clinic or send via fax # 859-266-4547.